



Brandon Acupuncture Center and Wellness

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Attendance Policy for Patients:

To ensure effective scheduling and availability of services, we require patients to adhere to the following guidelines:

- Cancellation/Rescheduling:** Patients must inform the clinic of any need to cancel or reschedule an appointment at least 24 hours in advance. This allows us to offer the time slot to other patients who may be waiting for services. Please **call/leave voicemail 813-381-3835 text: 813-240-4023** or **email: acupuncture@merlefriedman.com**
- No-Show/Late Cancellation Fee:** A fee of \$75 will be charged for no-shows or cancellations made less than 24 hours before the scheduled appointment time. This fee compensates for the allocated resources and time that cannot be utilized by another patient on short notice.
- Emergencies:** We understand that emergencies can occur, leading to missed appointments. Patients are encouraged to communicate the nature of their emergency, and exceptions to the policy may be considered on a case-by-case basis.
- Consecutive No-Shows:** Should a patient fail to show up for two consecutive appointments without proper notification, all future appointments will be removed from the schedule. To resume services, the patient will need to contact the clinic to discuss their situation and re-establish their commitment to the attendance policy.

Please sign below to indicate your understanding and acceptance of these terms.

[Patient Name] _____ [Patient Signature] _____

[Date] _____ [Witness] _____

This policy is designed to respect the time of both our patients and healthcare providers, ensuring that we can deliver quality care to all those in need. Thank you for your cooperation.